



North Andover Farmers Market
PO Box 552
North Andover, MA 01845

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2019 Rules and Regulations

- Location:** The intersection of First Street & Main Street in North Andover, Massachusetts.
- Dates:** Each Sunday, beginning on June 16th, and ending on September 29th (Market runs rain or shine).
- Hours:** Market runs from 10:00 a.m. – 2:00 p.m. Vendors must be set up by 9:45 a.m. and cannot breakdown until after 2:00 p.m.

1. The North Andover Farmers Market (hereinafter, “the Market”) will provide 10 x 10 feet and 10 x 20 feet tents, trash receptacles for public use, and state and locally certified handwashing stations. *Vendors must use tents provided by the farmers market, and they must supply their own tables, chairs, and own trash receptacle for trash generated within their booth. Vendors must take their trash with them.*

2. All persons desiring to sell items at the North Andover Farmers Market must submit a completed 2019 North Andover Farmers Market Vendor Application (hereinafter, “the Application”) on the form approved by the Market and agree to abide by these Rules and Regulations. All applications, fees, proof of insurance and required permits must be submitted by April 1, 2019.

All Food Vendors are required to complete a North Andover Board of Health Farmers Market Registration. This form can be found here:

http://www.townofnorthandover.com/pages/nandoverma_health/TempFoodApplication.pdf

Vendors are required to comply with all federal, state and/or local laws and regulations, including those of the North Andover Board of Health. If you have any questions concerning local permitting requirements, please contact the North Andover Health Department at 978-688-9540.

3. The Application contains a section for an Inventory of Items proposed to be sold by the applicant. This Inventory will be examined by the North Andover Farmers Market at the time of application approval process. Persons approved to sell at the Market (“Vendors”) may only sell items listed on the Application Inventory. We ask that you please indicate any items that serve as your primary goods. The North Andover Merchants Association reserves the right to approve individual items for sale.

4. In the event that a Vendor would like to modify this Inventory, an Amended Inventory must be submitted to the North Andover Farmers Market for prior approval. New items identified on the Amended Inventory may not be sold prior to the North Andover Farmers Market approval.

5. Applicants understand and agree that it is the intention of the Market to feature locally grown, produced or crafted items such as would be found in a traditional Farmers Market and that preference in the approval process will be given to applicants who propose to sell such products.

6. Only products certified by the Northeast Organic Farmer's Association (NOFA) as organic may be labeled "organic."
7. Scales used at the Market must have been inspected and sealed by a duly appointed Sealer of Weights and Measures within the preceding 12 months.
8. Prices for all items for sale shall be posted clearly on a sign. No item shall be sold unless the price of the item is clearly displayed.
9. Vendors are required to attend every week to which they have committed. More than one unexcused absence may result in the forfeiture of space without refund.
10. Set-up at the Market shall begin no earlier than 8:00 a.m. **Selling at the Market shall begin no sooner than 10:00 a.m. and vendors are required to stay fully set-up until 2:00 p.m.**
11. Each Vendor will be assigned a designated area in which to set up and conduct sales. The assignment of the designated area will be made by an authorized agent of the North Andover Farmers Market. While we strive for consistency and to meet the needs of our vendors, we cannot guarantee the same space each week.
12. Vendors must keep the vicinity in and around their designated selling area clean at all times, remove all refuse and unsold items at the end of each Market day, and leave their area "broom clean."
13. No Vendor shall drink alcohol or possess or use any controlled substance while at the Market. Absolutely NO smoking is allowed within 25 feet of the Market.
14. Solicitation and the distribution of pamphlets from any group, organization, or political committee are prohibited without prior approval from the market manager.
15. Vendors must be courteous to other Vendors and to the public at all times. Vendors and their employees, agents and servants must maintain a neat and clean personal appearance at all times.
16. The North Andover Farmers Market does not keep change on site. We ask vendors to arrive with the appropriate amount of change they would need to conduct business.
18. Vendors are not allowed to have an open flame without prior written approval of the North Andover Farmers Market.
19. Any material failure to abide by the terms of these Rules and Regulations shall be sufficient grounds to expel a Vendor from participating in the Market, without refund.